

JTEL January Board Meeting

January 6, 2025

- I. Call to order 6:40 pm
Persons present: ST, Sarah, Kathy and Darwin via phone
- II. Approval of agenda by unanimous consent
- III. Approval of December's BOD minutes by unanimous consent
- IV. Committee & Program updates
 - A. Grants – ST
 - 1 Rasmuson Grant is done, was used to install HVAC
Plaque on wall near back door recognizing the Rasmuson Foundation
 - 2 Sen Murkowski grant opening ends Feb 14, so we need to resubmit the proposal from last year with updated revisions.
 - 3 ST is still writing the JTEL business plan so that it can be ready if a proposal needs it
 - B. Volunteers/Facilities – ST
 - 1 Security Clearance reminder – Background checks can be gotten at the State Troopers office on Peger Rd, for a mere \$20 (refunded by JTEL) and 2 pieces of ID.
 - 2 There is a checklist for volunteer/staff people (near the sign-in sheet) of tasks that should be done regularly. Please use it
 - 3 ST made a new goals poster (above first aid kit) as a reminder of both goals and accomplishments
 - C. Marketing (website, business plan, FB, newsletter)-ST & Kathy
 - 1 ST will meet with a web designer tomorrow morning and she'll share the quote info via email for board approval
 - D. Treasurer's budget & report – Sarah – see attachment.
 - 1 There are several thank you cards for Pick, Click, Give donations in the office – please sign
 - 2 Excess money in CDs – ST originally recommended not putting excess PH savings money into a CD because she thought we'd need the money for a revision of the architect's plan, but Gary (architect) said don't revise until we actually are ready for building. Thus, recommendation to put \$10,000 into a high yield CD. Approved by unanimous consent.
 - E. Mission/Vision/Values – Sarah - We hammered out verbiage for JTEL Mission/Vision statement, which was approved by unanimous consent. The final version was approved by unanimous consent:
"Our mission is to provide books, technology and resources, such as a community seed library and family activities, for the betterment of the Ester area. We also collect and preserve local history, organize programs and provide a meeting space for eclectic groups, which fosters learning, discussion, creativity and engagement."
 - F. Policies Review – Sarah - 3 policies were reviewed and updated, 2 approved, one needs more discussion
 - 1 Reservation & Use Policy – approved by unanimous consent
 - 2 Document Retention Policy – approved by unanimous consent

3 Membership Policy – discussion tabled for future discussion

G. Historical photos – Kathy & Devta – no updates

H. Children’s Program – Kathy - Kids book club took a break over the holidays, but I expect it to pick up again

I. Collections – Darwin

1 Pulled older Best Sellers and restocked with more recent titles on display

Older titles were moved to white house and the catalog updated to reflect the move

2 Will continue to catalog books, including new ‘recent fiction’ titles

3 Also sorting books to relocate for better use

V. Old Business

A. ADA Outhouse options - Of the 3 options discussed (compost, incinerator and holding tank), the most reasonable is good old fashioned collection hole and annual pump, approved by unanimous consent

B. New building vision – We discussed changes to the floor plan to create more open space for groups to meet in. ST’s idea was to take out the 2 stacks on the left in order to open up that area and put in several computer stations. The middle would have the 5 stacks, and the right side would be open for groups to meet in. The masonry stove would be scrapped for 2 Toyo stoves, but a small mech room would still need to be where the masonry stove was (because of the underground water tank).

VI New Business – ST informed the Board that she and Sarah are probably going to move out of state and country, possibly by the end of the summer, leaving 2 open positions. Kathy has already declined to be the president, therefore ST said that the Board needs to come up with a solution in approximately 1 month, or our bylaws stipulate that JTEL gets dissolved and placed under the Ester Community Association. ST will help with whatever transition the Board approves. In the meantime, most of the items that we just discussed (at this Board meeting) will be put on hold, pending whether JTEL exists or not in the future.

VII Adjournment: 8:20 pm