

JOHN TRIGG ESTER LIBRARY
Board of Directors Meeting Minutes
June 25, 2023

Call to Order

The meeting was called to order by President Mindy Gallagher at 7:06 pm in the Clausen Cabin.

Board Members Present

Mindy Gallagher, Kristin Haney, Kathy Nava, Ritchie Music, Gary Pohl. This constituted a quorum. Mel Durrett not present. Syrielyn Tong (excused).

Approval of Agenda

Approved by acclamation of those present.

Approval of Minutes of May Meeting

Approved by acclamation of those present.

President's Combined Report

Katia "Tia" Keston (volunteer) donated an ASUS pad, some printer paper and a printer and some books. A number of items from the Superheroes Night Out silent auction remain to be resolved and Ritchie is working on this. No other news to report.

Other Reports:

Finance: No report this month as ST is traveling. PO Box question: Did ST leave a key for anyone to check the mail while she is traveling? Mindy would check with Renee to see if she could collect the mail.

Facilities: Lawn has been mowed. Snippers are needed. There is a need to build compost bins and pallets are on site for use. Chains of various lengths are still needed for hanging baskets at the front and back porches of the Clausen Cabin.

Grants: Gary still needs to get three quotes for a heat recovery ventilation system in order to submit a GVEA Goodcents, or similar grant application.

Newsletter: July items? Decorate bikes and critters the day of the parade at Clausen (Kathy).

Children/Family programs: Hikes have had some attendance. Gary and Mindy maybe sub for Kathy for hikes on 7/22.

GEB: Plant sale grossed \$3,308 with far less plants grown and more sold. Planting garden beds. Watering surplus plants located at Clausen is on-going.

Monday Night Book Club: (closed through August??) Gary suggested mention in the newsletter that the Book Club will be restarting in the fall.

Best-selling fiction collection: need more pockets.

Old Business

Programs and Operating Hours: Sine's graphic program doing okay, 4 persons attended last time, Sunday 4-6 pm. Gary can do Wednesday, June 28, 4-7 pm. Matthew has perhaps limited time to volunteer. Gary's hours are restricted, Mindy will check for other volunteers.

New Business

Ester Parade (new agenda item added during meeting): Does JTEL want to do anything besides decorate dogs and kids? Yes, it was agreed that a small wagon-based float would be put together with posters containing information on the following for the parade: Children's Programs, Sine's program, Knit Night, GEB. Kathy would provide a wagon, and volunteers would meet the day of the parade at Clausen at 10 am to prepare the float.

Noel Wien Library Literacy Market: July 25 from 3 to 6. Need two tables and pop-up tent, banner and informational handouts. Membership forms should be made available at the event, along with informational handouts. Do we need more membership forms with envelope attached? Yes, agreed to get 50 to 100 printed from Dateline, Kathy has template.

DCCED "Biennial Report": Filing on a biennial basis is required to maintain JTEL's non-profit entity status and is currently due. Gary indicated that he would take care of it this upcoming week.

ECA Ester Planning: Ritchie reminded everyone that there is a planning meeting coming up September 17th. JTEL needs to be ready for this meeting.

Membership Forms: In consideration of creating the new membership forms addressed previously, Mindy brought up the topic of whether we need to change "Membership" to "Friends of JTEL"? Some discussion ensued and it was agreed to table the line of discussion to allow for additional research.

Date of Next Board Meeting: Sunday, July 16, 7:00 to 8:30 pm.

The meeting was adjourned by acclamation at approximately 8:26 pm.

Respectfully submitted,

Recorded by Gary H. Pohl, Secretary