

JOHN TRIGG ESTER LIBRARY
Board of Directors
November 14, 2021

Members Present: Syrielyn Tong, Ritchie Musick, Gary Pohl, Mina Doerner, Kristin Haney, Sharon Lockwood, Mindy Gallagher

Meeting was called to order at 3:04 pm via Zoom

Agenda: Mindy moved to approve the agenda, Sharon seconded and all accepted the agenda.

Minutes:

Minutes of the Annual Meeting on October 17, 2021 were presented. Sharon moved to approve, ST seconded, and the minutes were approved as written.

The Board Minutes of October 17, 2021: were presented. Sharon moved to approve, ST seconded, and they were approved as written.

President's Report:

The changes in bylaws were submitted to the Dept of Commerce (DCCED) mailed by ST.

No major building maintenance is currently needed.

ST will arrange with Gary to pick up the snowblower and take it for servicing.

The front porch light is not working. It was suggested we put a step stool by the front door so the bulb can be screwed in and loosened by hand. It was suggested that we install a smart light to go on and off. ST moved to appropriate up to \$100 to replace the front light. Sharon seconded and the motion passed.

Halloween was a success. The Board officially thanked ST for the use of her lights.

Financial:

The Yukon River Camp purchased \$500 worth of plants and has not yet paid. Mel Durham has contacted them three times.

Collections:

The committee has been meeting on Saturdays, usually composed of Kay Sisson, Mindy, and Karen Holder.

6886 books are in the catalogue, 5878 on shelves in Clausen.

There are approximately 1008 in storage in the white building.

The Guinn collection of history and fiction is being sorted, most are hardcover.

The group is getting rid of duplicates, outdated travel books, etc.

GEB

Kristin has been cleaning seeds on her library service days.

The On-line seed catalog is being cleaned and updated.

Mel Durham applied for a \$500 grant from the undergraduate research program to support a community engaged learning program. This would give us an official place in the UAF

greenhouse. It would also be for supplies, soil, etc. One must be a full time student, or a student in partnership.

OLD BUSINESS

Website:

Being updated

Facebook:

Being marginally maintained

Children's Programs:

Sharon is suggesting that Christmas crafts could be made on December 22 when students are out of school. New Year photo frames for 2022 could be a project on December 29th.

Community Revenue Sharing:

Last year's report has been submitted to the Borough. This year's application has just been received. It can be used for facilities, utilities, insurance, etc.

Mina was to look into possible available funds from the covid recovery funds from the American Resale Plan Account from which \$25,000 to \$750,000 is proposed for covid mitigation. It might be useable for improving ventilation in the building.

Ventilation Solutions will be contacted for possible ventilation assessment.

NEW BUSINESS

Connex:

We paid \$4000 for a trailer which is stored at Don Cameron's business, and he wants it moved by the start of the building season. Where? We could move it to the new library site but would need to install access, or to another site at Don's,?

We can ask Scott Swingle if there is a place on his property

Mina knew of somebody who wanted to help, possibly with a source of gravel needed to build a ramp into the site.

Gary will get a cost from Scott Allen to place gravel at the driveway and move the trailer to the new library site. This needs to be done by breakup as Don wants to start construction asap.

However, gravel cannot be placed at the driveway until after breakup and the gravel becomes available.

We could purchase a larger source of gravel from a mine.

We need to survey the contents of the trailer. It holds a dozen or so shelves, plus children's book bins.

ST will obtain the title to the trailer.

Budget

ST and Gary will prepare a draft FY2022 budget for review.

Library Hours:

It was decided that the winter hours will be Tuesday 4-7, Wednesday 1-4, and Thursday 2-5 as this will make it open for school buses, adults, preschoolers, etc.

Kristin/Mina, Sharon, and Ritchie will continue to operate the open hours.

The library is usually open on Saturdays 3-5 with the Collections Committee.

Due to the recent resignation of a local non-profit board member for being on the Sex Offender registry, it was proposed by ST that we at least check this site for offenders before they staff the library and interact with children. This would be in lieu of running official criminal background checks.

The next meeting will be Sunday, December 12th at 3:00.

Ritchie moved to adjourn, Mina seconded and the meeting was adjourned at 4:42 pm.

Respectfully submitted,

Ritchie Musick, secretary