

## **JOHN TRIGG ESTER LIBRARY**

Board of Directors

March 20, 2022

### **Members Present:**

Ritchie Musick, Mina Doerner, Sharon Lockwood, Gary Pohl, Mindy Gallagher, Kristin Haney, and Syrielyn Tong.

All Board members were present.

### **Agenda:**

Sharon moved to approve the agenda as presented. Mina seconded and the agenda was approved.

### **Minutes:**

The minutes of February 20 Board were presented. Sharon moved to approve them, ST seconded and the minutes were approved as presented.

### **President's Report:**

The light at the front entrance has not yet been replaced.

The PickClickGive page has been updated with new photos. Applications for PFDs are due by the end of the month, but one may add a pick click give choice until September.

The back porch has been cleared of snow.

Summer projects will include:

- Cleaning the gutters and debris around the building.

- Replace the shelf under the window that now holds puzzles. It is very weak and needs replacing. It is 38 wide and 28 tall and needs shelves spaced for holding books.

The mask mandate was discussed. Mina will poll the knitting group where it has been required to see if they feel it is still necessary. No decision was made regarding open hours.

Grants: Not much going on at the moment

Scott has plowed the driveway again.

### **Finance:**

See attached report.

Current accounts:

- Checking: \$1092.64

- Savings: \$29249.96

- Passive House: \$14,52342

- Credit Card: \$653.65 expenses

ST presented the budget based on \$10,252 total income and expenses.

### **Collections:**

The collections group did not meet this month.

## **GEB**

Seedy Saturday was successful. There was no sign in sheet but approximately 20-30 people attended. Eight new members enrolled. A few people brought in last year's seed harvest. Mel and Kristin worked along with one of Mel's students, Lilian, and a friend of hers.

Plans include planting seeds in the greenhouse the last two weeks of March on Wednesday. Next two weeks are a big push to plant, but dirt is needed to be purchased.

The Microgrant for Food Security is available, but we missed a deadline last year but are reapplying this year. The deadline is March 30th and we will update the applications. We could ask for up to 1500. Monique Musick did most of the writeup and probably still has it.

We have 50 seed packs from last year, actually more like 100.

GEB will contact Calypso Farm and speak with Susan Willsrud and Christy Shell. They are eager to cross pollinate with our collection. Kristin may go up there to visit and collaborate.

## **Programs**

None are planned at the moment.

Sharon thanked those who covered for her in her absence. Kristen did, Ritchie forgot.

## **2022 Budget update**

ST explained the proposed budget

Total income is projected to be \$10252. Expenses were calculated to be the same. Income was added to fundraising in the form of a music fest. Expenses were raised to cover maintenance, childrens' program, supplies, and web fees.

Ritchie moved to approve the budget as presented. Sharon seconded and the 2022-23 budget was approved.

*A copy of the budget is attached.*

For square sales the iPad may be employed. Sales and memberships can be recorded on the iPad.

## **GEB Budget**

A label maker and extra labels need to be purchased. The main budget citing GEB has one line for income and one for expense. ST will recreate the GEB budget into appropriate categories.

Soil will need to be purchased for community planters.

The bill to Yukon Tour Company (N Alaska tour, Yukon River Camp, Supitak) has not yet been paid. This is a \$500 bill and should be collected. Kristin will meet with Mel on Tuesday and bring it up.

## **Liaison with Noel Wien Library**

Gary has not yet met with them as Christy Burke is in Hawaii and Melissa Harter was back east. It will happen sometime in the future.

**Technical Topics**

Mindy got into the new computer but had to make up a new account to get access.  
The JTEL website has been updated.

Gary met with Don Kiely of Don Kiely Consulting on March 15th at Clausen Cabin in response to notification from our website host, Bluehost, that their servers would be updated and aspects of our system needed updating and improvement. The Board had authorized Gary to do this.

*A summary of his meeting and updates is attached.*

The next JTEL Board Meeting will be on April 10th at 3:30.

ST moved to adjourn, Mindy seconded, and the meeting was adjourned at 5:02pm.