

JOHN TRIGG ESTER LIBRARY

Board of Directors Meeting

December 12, 2021

The meeting was called to order at 3:06 pm by President Gary Pohl.

Members present: Gary Pohl, Syrilyn Tong, Mina Doerner, Kristin Haney, Sharon Lockwood, Mindy Gallagher, and Ritchie Musick

Agenda:

The agenda was adapted by unanimous consent.

Minutes:

Corrections included the spelling of Karyn Holder's name, the title of the American Rescue Plan, and the changing of all use of the word "connex" to "trailer".

ST moved to approve, Kristin seconded and the minutes were approved as corrected

President's Report

JTEL has a furry visitor but he has left no donations. He has been into the storage area but has a shy evasive nature. Traps have been sent to lure him into the open. The cheese has not been effective and it was emphatically suggested that peanut butter is a much preferred delicacy for enticement. This change will be made.

The oil needs to be changed in the snow blower. Gary has been unable to start the blower and it is now too cold to do so. It will need to be taken somewhere to be worked on as it is currently -24 degrees in the village.

The fuel tank needs to be dipped as it was last filled a year ago. The actual date of fill could be looked up online. Alaska Aerofuel made the last two deliveries. It is not a locked tank.

The Community Revenue Sharing application has been received. It will be for \$5263 for FY22.

A stepstool is now stored beside the front door to make it easier to turn the bulb in the outdoor light.

Financial Report:

See the attached budget summary. Income for the month was \$214 with \$1244.63 expenditures leaving a net decrease of \$1030.63.

The budget for 2022 will be drawn up and presented at the next meeting.

Collections

7003 titles have been cataloged, with 5884 on shelves and 1118 in the white storage shed.

Karyn Holder, Kay Sisson, and Mindy Gallagher meet regularly on most Saturdays to sort and catalog entries

Historic photos that were donated have been shared with Jill Cameron and Amy Cameron

For possible identification. On an upcoming Saturday Mindy and Kay Sisson will study other old photos.

The two low children's book bins are movable, but the 2 wheels on one end only go forward and backward, the 2 wheels on the other end, marked by rainbow duct tape, can rotate in their sockets, allowing one to guide the bin into place. The bins are heavy, and if you try guiding them by the wrong end, the wheels will not rotate and will instead break their sockets. Please leave the bins with the rainbow taped ends facing towards the walkway! They're much easier to guide that way.

Cards from checked out books are filed alphabetically by author in the wooden file box.

When people want to make donations we should recommend they take them to Forget Me Not Bookstore.

There is a book return container on the porch, its key is in the office. This box should be checked regularly. These books may be put on the shelf beneath the check-out box.

GEB

Last week Mel Durrett and Kristin met with a student who may be interested in working for the GEB/UAF Greenhouse collaboration. This would be funded by an undergraduate research grant obtained by Mel. The student seemed interested, and the project is a go.

Monique Musick, Kristin, and Mel met and made plans for GEB during the coming year. A catalog party is planned for the end of January. By March seeds should be planted in the greenhouse and Seedy Saturday scheduled with appropriate covid restrictions.

Seed Steward packets need to be filled when the seeds on order are received.

The group plans to reorganize the plant sale at the end of May.

Kristin is continuing to clean the seed collections and update the seed catalog.

Sugukpak/Yukon River Camp (Northern Alaska Tour Company) owes \$500 for plants sold to them after the plant sale. Mel invoiced them once and had the YRC manager send a second reminder invoice as well. JTEL is still awaiting payment.

OLD BUSINESS

Website

Sharon and Robin Lockwood are in contact weekly, no major changes have been made.

Facebook

Ritchie maintains the Facebook page. She needs special events' descriptions sent to her as early as possible for meaningful entry.

Children's Programs

Sharon organized programs on Wednesdays to make thanksgiving pinecone turkeys and banners. The folks who attended made 30 turkeys which were taken to Gold Hill Express and given out with their free Thanksgiving dinners.

On December 1st a John Trigg Ester Library gingerbread house was created and entered into the annual Fairbanks Daily Newsminer contest. You can go to their website to vote for our entry so we can win fabulous prizes.

Other December activities on Wednesdays will consist of making Christmas wreaths and ornaments.

Community Revenue Sharing

The application for FY2022 has been submitted

Decorations

Christmas decorations for the Clausen Cabin are available in the storage room and possibly include a wreath and a garland.

Storage

There is a trailer stored on Don Cameron's property holding JTEL shelves and other property.

This must be moved by breakup. It is on wheels so may be pulled onto a new site.

Ritchie has the driveway permit that was issued for the Passive House site, a potential site for relocation of the trailer. She will bring it to Clausen cabin.

New Bylaws

Gary submitted the new bylaws to the State of Alaska Commerce Section but they were not needed as we did not change our Articles of Confederation. They kept our \$25 fee anyway.

NEW BUSINESS

Pick Click Give

We need to update our profile on this site for 2022.

The amount received for 2021 is not yet known.

We need to focus on our present offerings: GEB, children's programs, open hours, etc.

We need photos of the library that include people within, probably taken with a wide angle lens. These should be obtained asap, probably using staged models.

Durham Transport

They have not returned their planters. Mel Durham has called them several times and gotten no response..

Alaska Community Foundation (ACF)

This is a nonprofit clearing house for grants. Deirdre had submitted one to pay for salaries at the new library. It was to involve a long term 1M fund with interest used for salaries. A few thousand were to go into two funds, one designated restricted and one general. \$5922.88 was to go to the general endowment and \$1575.39 to the designated restricted fund. What use are these funds restricted to? Gary will investigate.

The next meeting will be on January 16th.

Sharon moved to adjourn, Ritchie seconded and the meeting was adjourned at 4:18 pm.

Respectfully submitted,

Ritchie Musick
Secretary