

JOHN TRIGG ESTER LIBRARY

Board of Directors

May 13, 2021

Members present:

Gary Pohl, Sharon Lockwood, Mindy Gallagher, Syrielyn Tong, Ritchie Musick, Kristin Haney, Mina Doerner

Agenda:

"Children's Programs" was added under New Business. Ritchie moved to approve, ST seconded and the agenda was approved

Minutes of April 26, 2021:

After minor corrections the minutes were approved (Didn't note who moved and seconded)

President's Report:

Gary is facing summer with a busy personal schedule and has conflicts on Tuesday, Wednesday, and Thursday.

Unfinished projects are the same as last month:

- The handicap ramp needs a rail

- The outhouse needs siding

- Garden beds need planting

- Hanging baskets need planting and care

- The blue rain barrels need to be set up

Plants have been grown by the GEB group in the University green house and will be available for our use

We still need to locate a lawnmower. Gary will contact Charlie Gallagher about one.

A handicap sign needs to be placed near our ramp

Ritchie will inquire about the cost of an HRV from Ventilation Solutions

The chokecherry needs pruning

Grants:

Gary regularly checks the Grant Station emails

The Good Cents grant has been applied for to use for a new Toya stove. We will hear by the end of May.

The Awesome Foundation may be a source for a \$1000 grant for GEB

We are too late to apply for any current Covid Relief grants

Finance:

See attached form

We are part of the Fairbanks Charity Walk where 100% of the entrance fees are allocated to the nonprofit specified by the participant. It takes place tomorrow night and hopefully will have JTEL supporters

Collections:

Mindy and crew have finished sorting and cataloging books in the Clausen cabin. They added 214 to the on-line catalog. The catalog now has 6245 entries, 5776 which are available in the Clausen cabin.

The 4 Winds collection is nearly finished being sorted.

Say Sisson, and Karyn Holder have been assisting Mindy all from their homes.

Mindy is sorting, doing inventory on, and bringing books from storage.

We have a conex by Water Wagon filled with books and shelving, etc.

The Koponen collection has great books but has a musty odor which is difficult to remove. They cannot be brought into the Clausen cabin unless odor free.

The Terrance Cole collection is being stored in Dermot Cole's basement until somebody wants it.

The Guinn collection has some nice books in it, and we have been offered books from Lee Salisbury. We need space for all these!

GEB

Plants have been thriving in the University greenhouse. Monique Musick is advertising a sale of surplus plants on May 29th at JTEL. We could also add some books for sale!

Kristin gave Monique information on a possible grant from the Awesome foundation for lumber and soil for beds at the Claussen cabin.

Deirdre has heirloom seeds stored with Gary and wants some sent to her and the rest given to the seed library.

GEB has plants available for the Ester Park. Kristin will tell Maggie Billington who will then see who wants them.

OLD BUSINESS

Operation of the Clausen Cabin is still limited. We cannot legally ask if a person is vaccinated as a requirement for entry. We can put up a sign that says "Please Wear a Mask"

Amanda Bent is interested in using the library with her children. She needs to update her membership and fill out a volunteer policy.

Summer hours need to be established.

Financial Policy

It was felt that parts of the policy were actually management and micromanagement, and that the policy should be separated into two parts, one Policy and one Procedures. ST will work on this.

Historian

Nothing has been done

Website

Sharon and Gary have reviewed the site and it needs to be updated. Currently, Gary, Mindy, ST, and Mo have access to make entries on the site. Mo also has control of the Facebook site.

Sharon's daughter teaches digital media and will be available within the next few weeks to help us with a website vision. Gary, ST, and Sharon will meet on May 25th at 1:00 to pursue this with Robin Lockwood.

NEW BUSINESS

Cleanup Day

The garden beds need cleaning and planting. The date to do this was left as May 22nd and hopefully some of the seed people will help out.

Children's Programs

Sharon reported that the Borough Library uses programs from the National Library of Congress program "Reading Colors Your World".

She suggests the following programs:

- 1) Fun in the Sun
Second Tuesday of the month
Ages 5-12
Children do a craft, scientific or fun activity.
- 2) Jr Gardeners Program
Ages 5-12
Kristin would be involved
Children may water, weed, plant and care for the library gardens.
Limited to 6
- 3) Scavenger Hunt:
There is a program at goosechase.com that sets up a scavenger hunt. Participants put an app on their cell phone and participate.
- 4) Grab and Go bags.
A bag of age-appropriate books can be picked up and taken home then returned. This is a good way to widen student interests and foster utilization of our facility.

Registration for events can be done at info@esterlibrary.com for Kristin and Sharon.

Newsletter:

It has been nearly two years since a newsletter has been sent out to our members. Ritchie is willing to make one when programs and hours are established.

PO Bulletin Board

Needs to be updated with summer hours. Ritchie will do it when she is given data.

Next meeting:

Monday, June 7 at 7:00. It was decided that it might be better to select each meeting date during the summer rather than just pick a given day of a given week.

Sharon moved to adjourn, Ritchie seconded and the meeting was adjourned.