

## **JOHN TRIGG ESTER LIBRARY**

### **Board of Directors Meeting**

March 18, 2021

The meeting was called to order by President Gary Pohl at 7:03 pm via zoom.

#### **Members Present:**

Mina Doerner, Ritchie Musick, Syrilyn Tong, Kristen Haney, Sharon Lockwood, Gary Pohl, and Mindy Gallagher. Absent in person but joined via phone later in the meeting: Carrie Correia

#### **Agenda:**

Sharon moved to approve the agenda, ST seconded the motion, and the agenda was approved.

#### **Minutes**

ST moved to approve the minutes as corrected to reflect that the Financial Policy was not yet ready for approval. Mina seconded the motion, and the minutes of February 11th were approved.

#### **President's Report**

Pick Click Give has been applied for and paid for. Information on the opportunity for Pick Click Give for JTEL needs to be put on the JTEL Website and onto the Facebook page.

Our Insurance is up for renewal at Hale and Associates. We will stay at the current level of coverage. The premium has not been sent and will be approximately \$1114.

Facilities: The snow needs to be removed from the back deck. Gary will blow snow from the driveway.

Grants: Grant Station emails are being monitored. Mina is finalizing the GVEA Good Cents grant application with a request for funding for a new Toyotomi stove.

CAPSIS Grant: Joe Hardenbrook has been contacted at Grier Hopkins office. Because legislation has delayed grant applications, our account will be reactivated. We are requesting \$450,000 toward our new library. We need a third referral. We have Adam Wool, Judy Triplehorn, and could add Mike Musick, Janice Densham, or Carla Helfferich.

#### **Financial Report:**

We had minimal expenses this past month which included GCI and GVEA plus \$187.90 for seed envelopes. Income was \$20 plus \$70 worth of new memberships generated from the seed steward program in March.

The Blue Host bill is due for the .org website. Gary will send information to ST.

ST received an email from Deirdre, who had AmazonSmile donation announcements sent to her, which stated that JTEL has a donation of \$120.72 waiting to be given to us. ST will check on the fact that it did not go through to our account..

We have 15 new members and Ritchie still needs to pay her dues! When made as an on-line donation a payment of \$10 gives us \$9.41.

### **Collections:**

Mindy reported that 173 books have been moved from the white house and entered in the online catalog. Mindy is continuing to inventory books in the white house and is focusing on the Four Winds collection donated by Deb Chestnut which still needs entry and a place to put them. At the end of the month there were 5864 entries in the catalog with 5631 in the Clausen cabin and 356 in white house storage. (Slight error in numbers here from failing to subtract the wish list).

Plans for March are to finish cataloging young readers books and the remainder of the odds and ends found in the sorting process.

Kay Sisson, Karyn Holder and Mindy are the catalogers. They are slowly working on the books in the white house.

### **Children's Reading Program**

Sarah was not present to report. Sharon wants to get involved. With masks being utilized she was encouraged to work on ways to implement a program.

### **GEB**

Monique Musick and Kristen put the seed packets together. They held two pickup days and delivered about 20 preorders. One more day is scheduled for next Sunday.

Kristen reported on Microgrants for Food Security which are available up to \$10,000 and require a 10% match. A pre-application was submitted back in February. If we are selected, then GEB will be given "permission" to apply for the grant. Fairbanks Soil and Water might have financial programs available.

### **OLD BUSINESS**

The Clausen cabin is still closed to in-person operations.

The ECA/JTEL community planning meeting is still not scheduled and will not be held while the covid restrictions are in place. The CAPSIS grant might be more readily available from a combination request from ECA, JTEL, and EVFD toward a new building.

Our finance policy needs to be read by Board members before it can be approved. Gary will send some comments on it to ST. All board members are encouraged to read it and come prepared to our next meeting.

The volunteer policy was presented several meetings ago. Ritchie moved to accept it, Carrie seconded it and it was unanimously approved for adoption.

Historian position is still not filled.

## **NEW BUSINESS**

Our website needs cleaning up. Our Facebook page is administered by Monique which needs to be changed. Ritchie can be added as an administrator and the site should be utilized.

It might be time for another JTEL newsletter!

Sine Anahita is interested in collaborating on book/art projects as a JTEL activity.

JTEL used to sponsor community lectures. Paul Greci might be a possible speaker.

Tom Paragi has "Acres Magazines" to donate which features several articles by Joel Salatin. Kristen will ask Calypso if they are interested. We should reply to Tom Paragi. Gary will do so and cc Kristen and Mindy.

Next meeting will be Monday, April 26th at 7:00

ST moved to adjourn, Mindy seconded and the meeting was adjourned at 8:37.

Respectfully submitted,  
Ritchie Musick, Secretary