

**John Trigg Ester Library  
Board of Directors Meeting  
January 10, 2021**

The meeting was called to order on Zoom at 4:04 pm by President Gary Pohl.

**Members present:** Gary Pohl, Ritchie Musick, Mindy Gallagher, Sharon Lockwood, Kristen Haney, Mina Doerner, Syrilyn Tong, Carrie Correia and Sarah Moisan by phone until they ran out of cell service. Total Board was present.

**Agenda**

Kristen asked to add a request for funding for new seeds under New Business. Ritchie moved to approve the agenda with the addition, ST seconded and the Agenda was approved.

**Minutes**

The minutes were amended as follows: We had received a \$5000 grant from the GVEA Good sense program. ST corrected the budget review to remove \$2000 from fundraising. Mindy corrected the Collections to read two boxes of books from Gary Graves some of which is being returned to him. The miner photo was donated by Lisa Slater. Sharon moved to approve the minutes as amended, Carrie seconded the motion and the minutes were approved.

**President's Report**

Covid hours and restrictions are still in effect. The snow blower is still not repaired but Gary will see to it before he leaves this Tuesday heading to Idaho until Jan 20th. ST has ordered fuel for the tank.

Mina has been shopping for potential grants for the seed bank and the building. Good Sense application is due Jan 31 to apply for the first quarterly allotment. One can receive this one time per twelve month period and up to \$15,000. It requires a match and we have put up much labor as such. We need to look into a grant for replacement of our Monitor heater. The CAPSIS grant has been applied for. Gary contacted last year's representative in the Governors office but the e-mail bounced back. He will find a new contact and update our information.

**Finance**

The budget is attached. We need to update memberships for the new year. One can mail a check to us or can deposit it into the black box on the back porch of the Clausen Cabin.

**Collections**

Cataloging is continuing. Gary Graves donations have been entered. With some of the Alaska material Mindy is having difficulties with local publications. She is trying to inventory the books in the white house. Somebody needs to go over the collection of George Bush books we have and select from them. There are five boxes of young reader books which need to be reduced. Will we ever get more space?

### **Children's Reading Program**

Sarah does not feel we should start a children's program using zoom until they are back to in-person learning. They have enough zoom pressure at present. Sharon suggested a reading link to a story hour or a zoom link to a Utube presentation. The book bag idea is still there. We discussed how to publicize it: web site, flyers, post office? Gary suggested people get together and decide on how the program should be run. Perhaps there could be online friends, e-pals. Currently the library is accessible by appointment Monday, Tuesday, and Wednesday with ST, Thursday and Friday with Mina.

We lost Carrie and Sarah at this point as they left cell phone service.

### **Seed Library**

Kristen reported on the invitation we got from a research project at the Leuphana University in Lueneburg, Germany asking for information about our project. **Monique is drawing up a donation form.** We are currently receiving seeds from the Snake River Coop. We cannot hold our annual in- person seed catalog order session but might send out an online form with questions on varieties to grow and what we want to see in our library. We would then place an order to fill requests and to add to our collections. Last year we retired old seeds from the library and need to replenish them. By late January, early February we should place such orders. The annual seed swap cannot be held indoors this year, but suggestions were made to have it at a later date outdoors, possibly on the Ester Park stage. It was pointed out that winter stage cable reinforcements would still be in place as long as there is snow,.

### **Old Business**

Improvements to the Clausen Cabin are currently on hold.

The ECA/JTEL Community Planning session is on hold until we can again meet in person.

Finance Policy will be presented with revisions next month.

Volunteer policy is near to being ready to present for Board acceptance. Ritchie and ST have been communicating on it.

Historian position still needs to be filled. Is this to be a permanent job? If so there should be a job description. Sherri Schleiter had served in this position because she was associated with an Ester History club.

### **New Business**

Kristen made a request for money for seed purchase. Ritchie moved \$150 which ST checked for budget sources and suggested moving \$150 from fundraising to this purpose. Sharon seconded the motion and it passed. It was noted that Kristen's family had donated \$100 for seed purchase.

The next meeting is set for **THURSDAY**, February 11 at 7 pm.

Ritchie Moved to adjourn. Mindy seconded the motion and the meeting was adjourned at 5:55 pm.

Respectfully submitted,  
Ritchie Musick, secretary