

JOHN TRIGG ESTER LIBRARY

Board of Directors Meeting

April 26, 2021

Members::

Present: Gary Pohl, Mindy Gallagher, Ritchie Musick, Syrilyn Tong, Mina Doerner, Sharon Lockwood, and Kristin Haney.

Absent: Carrie Correia and Sarah Moisan

Agenda:

Added to the agenda were the Financial Policy review, the Policy for Board Membership Responsibility, Whistleblower Policy, and Policy on use of Social Media.

Ritchie Moved to accept the agenda, Sharon seconded, and the agenda was approved

Minutes:

The minutes of the March 18th meeting were distributed prior to the meeting. ST moved to approve as modified, Sharon seconded and the minutes were approved.

President's Report:

Gary reported that the insurance had been paid.

The invoice from Blue Host turned out to be a scam.

Amanda Bent had sent him an email explaining how useful the library would have been for internet usage during the home schooling requirement during the pandemic. She volunteered to set up a usage schedule.

Facilities:

The snow blower has been repaired and is in the shed.

The building was warm during the winter as a result of the additional insulation. However, it needs a ventilation system.

The outhouse access has been blocked by snow; the old outhouse needs to be hauled away. We still need rails on the handicap ramp.

Other projects include general spring cleanup, siding on the new outhouse, addition of plants, hanging baskets, and a rain barrel setup.

Plants and garden will need a maintenance schedule.

At the gazebo there are posts which once held a bench but no longer have one.

We do not have a lawn mower but need one. Charlie Gallagher had loaned one to us earlier. It was not self-propelled but useable. Mindy will ask Charlie about it.

James Rogan offered to help out with minor projects.

Grants:

State Grant e-mails are regularly checked for ones that might be available to us.

GVEA Good Cents has been applied for to be spent on a new Toyo stove. Their Board will consider applications at their May meeting. We can apply again in 2022.

CAPIS: We have asked for \$450,000 for phase 2 of the new library center. Joe Hardenbrook in Grier Hopkins office has been contacted. No further action is required until next February.

Mina will check on Covid relief grants being available to be used toward an HRV.

Finance:

We neglected to update Amazon Smile. Next month they will send us \$120.74 cumulative from the past three years with bank acct information

Seed Stewardship project (see attached file) reports Income of \$285 from seed start memberships and \$215 from other donations totaling \$500. \$187.90 was spent for envelopes leaving a net balance of \$312.10.

Financial Policy:

Board members need to review it carefully so we can approve it. ST will again send it out to members prior to the next meeting.

Collections:

Volunteers have been working from home doing cataloging. They added 244 books to the online catalog. There are now 6211 books in the catalog, 5731 in the Clausen cabin, and 480 in storage.

The 4 Winds collection still needs to be gone through.

The next goal is to deal with the Guinn collection which includes British travel, texts and guides on brain development, etc. These were donated by a speech and language pathologist.

GEB

We have partnered with the UAF IAB green house to use space for starting seeds which were planted in March. These will be used at the Clausen cabin and the gazebo. Surplus could be sold as a fundraiser.

The USDA microgrants for food security programs had too many applications, and ours has not yet been considered.

The program expenditures for the JEB program are estimated to include \$330 for 4 bales of soil, \$100 fertilizer, \$150 for fabric pots, and \$20 for tags totaling \$600. \$110 of that will be reimbursed to Kristen for expenditures to date. Ritchie moved to allocate up to \$600 for the program, ST seconded, and the motion passed.

It was requested that we ask Walmart and Lowes for donations to the program.

Old Business:

Collections will return to in-person meetings in the cabin.

The joint ECA/JTEL and community meeting is still on hold until Covid cases decrease.

The finance policy will be voted on next time as members still need to review it.

Also up for review is the Whistle Blower Policy and the Policy on Social Media.

Nothing has been done toward filling the historian position

Our website needs updating and regular maintenance.

New Business:

It was reported that Kimber Sprague has died, and a card should be sent.

Both Carrie and Sarah have resigned from the Board. Ritchie Moved that Sharon and Mina, our alternates, be officially moved into the board positions. ST seconded and the motion passed unanimously.

We need to recruit for board vacancies prior to our next annual meeting.

We have been offered the Terrance Cole collection, possibly for a future book sale. We need to preview it before making any decisions.

It was recommended that we keep books by Neil Davis and Jared Diamond along with some of Thela Clayton's donation of current fiction.

The next meeting will be Thursday, May 13 at 7:00 hopefully at the Clausen cabin.

Sharon moved to adjourn, Ritchie seconded, and the meeting was adjourned at 9:09 pm.

Respectfully submitted:

Ritchie Musick, Secretary