John Trigg Ester Library Finance Committee Meeting –November 8, 2017

Meeting called to order at 6:36 PM. Present: Syrilyn Tong, Mindy Gallagher, Jeanne Laurencelle and Mo Musick

1. We reviewed all of the accounts and restricted funds for the new treasurer, Jeanne
2. Mindy passed out the finance summary for review
3. Monthly expenses and income:

Income: $ 20.00 - memberships

$ 999.75 - Pick, Click, Give donations (minus the admin fee)

$ 115.00 - donations (one from a bookshelf recipient who had a puzzling request – ST to call her and find out what she means)

Expenses: $452.16 – 2nd half of taxes

$ 88.00 - PO Box rental fee

$ 13.48 - Halloween children’s reading event supplies

$ 82.42 – Cataloging supplies

$155.88 – Bluehost fees

1. Mo stated that she would write up a few Giving Tuesday blogs
2. Community Revenue Sharing fund: We talked about how to split up the roughly $5000 that we will be getting this year
3. Budget proposal – we looked at last year’s numbers and decided to keep it roughly the same
4. Both change and petty cash funds were counted and verified, but then we decided that the petty cash fund was not necessary, thus we will be dissolving it

Meeting adjourned at 8:00 PM