# JTEL Board Meeting Agenda –Sept 22, 2019

Commence: 6:40 PM

Attendees: ST, Mindy, Mo, Sherri, Gary, Ritchie, Carrie and Alex

1. Approval of last month’s BOD minutes
2. President Report – ST – great job with LiBerry – report to follow
3. Committee Reports
4. Finances –

Budget Recap: Overall

Expenses: 94.7%

Income: 211.4%

Stripe Recap:

All were refunded and inadvertently actual donations were refunded. Donors were contacted via email so money could be sent back to us.

1. Collections – Mindy
   1. This month we finished cataloging one box of the Four Winds donation, and added Dewey Decimal numbers to the Metaphysics/Religion/ Philosophy books from Frank’s place. 23 books were added to the catalog, bringing the total number of books to 10,337. We also worked on the fiction section, adding spine labels and genre stickers to the mystery books from Frank’s place, as well as the rest of the fiction from Frank’s place. All of the boxes of fiction books brought over from Frank’s place have now been added to the Clausen cabin shelves.
   2. One visitor came during Saturday hours. Catalogers this month were Kay Sisson, Karyn Holder, Suzann Suzawith, and Mindy Gallagher. Charlie Gallagher, Alex Colon, and Gary Pohl helped with moving boxes.
   3. Plans for September are to complete cataloging and adding spine labels to poetry books both from Frank’s place and the ones already on the Clausen cabin shelves, then start adding spine labels to the fiction previously shelved at Clausen. Next will be adding Dewey Decimal numbers to mythology and social science books from Frank’s place.
2. Facilities/Grants-Gary
   1. Clausen Cabin Update Work Completed:
   2. Installation of seamless gutters at the building eaves.
   3. Outhouse design drawings.
3. Work Remaining (most will be deferred to next spring due to onset of cold weather):
   1. Painting of fascia boards.
   2. Cut tops off two rain barrels and set in place.
   3. Completion of end panels at new wall mounted shelving.
   4. Underfloor insulation.
   5. Completion of remaining planting beds.
   6. Handicapped ramp railing and signage installation.
   7. Construction of new outhouse over new pit. Existing outhouse to be removed and disposed of. Old wood from Frank’s Place to be used.
4. Nothing to report on Grants.
5. Volunteers/Membership/Donors – ST - One new member this month. 2 new leaves. Need to know number of members so as to establish quorum for annual Meeting
6. Business plan re-write – Mo – ST submitted a finance plan. Still a work in progress.
7. Website revamping/GEB – Kristin will continue to assist us with the seeds
8. Historian/Children’s reading – Sherri
   1. LiBerry reading – 1 kid came
   2. Children’s 10 stamp program - Ice cream cones will be made out of construction paper. A star will be placed on each child’s cone when a book is read. When ten books are read, they will take their cone to Ester Gas for a free ice cream cone. Alex to get the name of the Ester Gas manager. Mo to make up flyers
9. Old Business
   1. LiBerry: Recap read and updated. Final numbers: Our total expenses: $632.12, less than the $750 budgeted.  Total income (including all donations and the 1 membership): $3335.00; net profit: $2702.88, slightly less than our goal of $3000.  Here's a comparison between last year and this year. Pie sales were ~$500 down, but pie auction ~$300 up (thanks, Gary!)

                                                                                                                  Last year  /  This year

                  Gate receipts                                                              $ 1216.50  /  $1070.00

                  Donations/pie sales:                                                  $ 1603.00  /  $1105.00

                  Pie Auction:                                                                $   850.00  /  $1150.00

                  Cookbook sales                                                          $     60.00  /  $0

                  T shirt sales                                                                 $     15.00  /  $0

                                   Totals:                                               $3744.50  /  $3335.00

* 1. Geocache – Alex/Ritchie: Carrie and Alex to spearhead. Nothing to report
  2. Game Night: ST looking at monthly Mahjong group at Clausen starting in November. D&D group has been meeting for the last 3 Sundays from 1p-6p and Knitting Nights on Tuesdays.
  3. Annual Meeting: Sunday, October 20 at 4 pm.

Committee heads – get ST your annual reports for next meeting.

Up for election: VP, treasurer, Mindy’s and Sherri’s positions. Mo and Sherri are resigning at the end of this FY, thus 2 positions need to be filled.

1. New Business
   1. Auto Memberships - We talked about last year’s concept of signing up each person attending a fundraiser as a member, but ultimately kept to the current method of paid memberships, as the meeting quorum was too hard to meet.
   2. KUAC phone bank – Good visibility for us. Gary to look into the dates and times for October and email us.

B. Alex requested a snowblower be purchased and housed at Clausen. Gary has one that needs a little work, but probably could be used. ST to look into fixing it. Otherwise, Mo motioned that a snowblower be purchased for use this winter, cost to not exceed $500. Ritchie seconded, so approved.

VI Next meeting – Sunday Oct 20 at 4:00 pm

VII Meeting adjourned at 8:30.