JTEL Board Meeting – March 24, 2019

Meeting called to order at 6:34 PM. Present: ST, Monique, Mindy, Gary, Carrie, Karla, Alex and Ritchie

Approval of minutes from February – Monique motion, Alex second, all approved

President’s report – Nothing new to add this month

Guest Hannah Roys from the Comic Shop was present to see if the Comic Shop and JTEL could partner to have a graphic novel section. They would donate some and we could purchase books and we would get 20% off. This has come at a good time with our fundraiser SuperHeroes Night Out in May. Carrie to make contact with the Comic Shop to start the dialogue.

1. Committee Reports
2. Finance (Alex) – things going well and on track
3. Collections (Mindy) -Twenty-nine books were added to the catalog and shelves from the Chris Guinn donation. We added Dewey Decimal numbers to the science, social science, philosophy, and spirituality sections, including Four Winds books, and then started in on the History section. February catalogers were Kay Sisson, Janet Thompson, Karyn Holder, Suzann Suzawith, and Mindy Gallagher. During this month, we had 4 visitors who came by to look at the collections: 3 young adults at the beginning of the month, and one person who stopped by on his way from the February Seedy Saturday event. Plans for March are to complete adding numbers to the History collection, and then start on the Alaska section of the library.
4. Facilities (Gary) –
5. Clausen Cabin Update - Approximately 95% of the work on the new wall shelving has been completed at Clausen since the February 10, 2019 Board Meeting. All shelf standards are installed and three sections of full height section of shelving on the south wall has been completed. Approximate capacity for the walls shelves plus the free-standing units is now over 4,000 volumes, not including the children’s bins. The south porch has been shoveled of remaining snow and ready for sunny outdoors sessions.
6. Work List for 2019:
7. Completion of new wall mounted shelving. Shelving materials have been procured, except for end panels which will be fabricated of oak plywood to match the center shelves.
8. Underfloor insulation in summer.
9. Completion of planting beds in spring.
10. Handicapped ramp railing and signage installation in spring.
11. Construction of new outhouse over new pit. Existing outhouse to be removed and disposed of, this summer.
12. Install vent screen and soffit boards above fuel tank.
13. Passive House Update -The new 4 x 8 sign was installed on February 24 on the previously installed base. A solid layer of plywood was first installed to provide solid backing for the sign. Thanks to AutoTrim Design for hugely discounted printing costs and donation of the 4 x 8 composite panel.
14. Ida Clausen Gazebo Update
15. No work since fall.
16. Summer Project: Determine best cost-effective method to provide wheelchair access to the gazebo from the road, and then implement the work.
17. Trigg Library Update
18. On-going: Toyo Laser 30 stove and 300-gallon tank maintenance. Verify temperature is not turned up over 66 degrees.
19. Summer Project: The windows facing west and south have polyethylene sheeting stapled over them. It is breaking down from ultraviolet and ineffective and unsightly, should be removed.

# Grants Committee Report

1. Grants Committee Updates
	1. Grants Committee membership has gone through attrition and now is basically just Gary and ST, and consequently no meetings have been held since February 13, 2017
	2. Grant Station subscription has elapsed; however, they still send a list of available grants which is monitored by Gary.
2. Grants Applied For:
	1. Holland America Community Grant: Application was submitted on March 13, 2019 for $2000 for underfloor insulation project. Results to be known by “late spring: per grant application instructions.
	2. CAPSIS Grant has been resubmitted for FY20. This required re-registering the account in the name of Gary Pohl, as it was listed under Deirdre Helfferich.
3. Action Items:
	1. Recruit new committee members. Alex is interested in helping
	2. Monitor available grants.
	3. Await results from Holland America.
4. Volunteers and Memberships (ST) – We would like to recognize our large corporate donors with a leaf on the tree. ST said she would come up with a color.
5. Children’s Reading (Sherri/Karla) – Karla has been in contact with the 4H club and one of its members would like to do a demonstration for the public. Karla to check with her and submit three possible dates from Mid April –May to us
6. Website (Mo) – the website was updated re: the seed swap and the Spring newsletter was made available
7. Old Business
8. Seed Swap Recap - Wonderful set-up went well, we may need to limit seeds that people can take next year. Speakers were informative and Mo worked very hard and made sure it was a success. More board participation next year is a must. Recommendations: that the swap be 1 day, and a seedling swap be the 2nd date (later in the spring).
9. Games Club - First meeting there were 4 players. Next meeting to play Mahjongg will be April 3, 2019. Please RSVP ST if interested
10. New Business
11. Super Heroes Night Out - May 11th. Mo to check on availability with the Golden Eagle. There will be a $10 charge at the door as well as a 50/50. ST will check bands availability. Mo will do the marketing. The breakdown of areas in town to request donations are: Carrie- Downtown, Alex – Chena Pump, ST – Ester and Fox, Mindy – Airport Rd., Karla – College Rd., Ritchie-3rd St and Minnie St, and Gary to ask specific contacts.
12. Charity Walk – This year’s walk will be held on May 10th downtown at 6:00pm. Carrie to get pre-filled out registration forms.
13. Easter Sunday - Carrie and Sarah will open Library on Easter Sunday. Mo to get times of ECA Easter Egg Hunt to Carrie. Will hide plastic eggs with candy in them in the Library.
14. Next Meeting Sunday April 28th @ 6:30p

Meeting adjourned @ 8:15p