# JTEL Board Meeting–January 19, 2020

Commence: 6:35PM

Attendees: ST, Carrie, Mindy, Ritchie, Sarah, Gary, Hannah and Alex

1. Approval of last month’s BOD minutes
2. President Report – ST stated that we had a quiet month
3. Committee Reports
4. Finances – Alex: we received $5,263 from Community Revenue Sharing, $40 from Fred Meyer Rewards and $50 for a donation leaf. ST stated that we must do the under floor insulation this year, as it’s written into the CRS grant that we will finish it
5. Collections – Mindy: Added Dewey Decimal numbers to 1 box of science books, foreign language books, travel, art history, and biographies and started in history books brought over from Frank’s Place. Added 38 books to catalog. Deleted 25 from catalog. Continued inventorying books and 765 books have been inventoried. The total number of items in catalog is now 10,397. Catalogers for December were Kay Sisson, Karyn Holder, Suzann Suzawith, Janet Thompson and Mindy Gallagher. Plans for January are to complete adding Dewey Decimal numbers to nonfiction books brought over from Frank’s place; only 2 boxes of History remain. The inventory of books on shelves of the Clausen Cabin will continue. We will start inventorying and adding spine labels to the juvenile books. Need assistance filling out the check out cards and all can start on the young teens section. There will be a sheet hanging on the cupboard door and when shelf is done please sign off in it.
6. Facilities/Grants-Gary – Need to secure volunteers to pull old insulation out from under the building, Alex will assist. CAPSIS grant coming due and will be updated for the year. The shelf ends were also finished
7. Volunteers/Membership/Donors – ST – Wed. volunteer may be pulled away for work, 1 leaf donor, memberships the same
8. Business plan re-write – ST: ST and Carrie will get together to work on and finish.
9. Website revamping – Carrie: Carrie will reach out to Lisa to continue the website revamp.
10. Finance Plan : ST and Alex are working on this policy
11. Historian – Hannah: Would like to interview and talk to some of the elders in Ester to learn the history. Developing a questionnaire for the elders to fill out
12. Children’s reading –Sarah: The first program will be March 14 from 1-3PM. Will consist of an art project and a book reading. Will place flyers advertising the event at the Post Office, Ester Gas, Goldhill and a few schools where the Ester children attend. The book reading club also to start on March 14, at the Reading Program. Children will read 10 books from our library verified by the parents and they will get a free Ice Cream cone at Ester Gas. Sarah to get a stamp card to Alex who will then take to Ester Gas for approval by management.
13. Old Business
	1. Geocaching for the Library - Alex and Carrie - tabled until spring.
	2. Continuing to explore an ECA collaboration on a spring community poll for a future vision for Ester - library, community center, etc. ST to come up with verbiage to get readers to think about possibilities for the next newsletter. Gary will report back on grant requirements for the PH site
	3. ST compared the perks of several credit cards and found that the Capital 1 Spark card had a 1.5% return on purchases made with card. Ritchie moved that we indeed apply for the card, Alex seconded, so moved
	4. Seedy Saturday date will be February 29th from 1p-5p.
	5. Quarterly newsletter – ST – More ideas were given to Ritchie to write this up and give to Mo for publication
14. New Business
	1. ST suggested that we get DOT to put up signage on highway and by the post office directing people to the Library. Carrie moved that ST talk to DOT about signage, Sarah seconded, so moved
	2. We have been asked to sponsor John D’Emilia who is a LGBTQ historian that will be in the area mid July. We would like to know exactly what is expected of us as an organization to sponsor him

 6. Next meeting – Sunday Feb 16th at 6:30 pm

Meeting Adjourned 8:16pm