JTEL Board Meeting – February 10, 2019

Meeting called to order at 6:34 PM. Present: ST, Monique, Mindy, Gary, Carrie, Karla, Alex and Ritchie

Approval of minutes from January – Monique motion, Alex second;, all approved

President’s report (ST) **–** Library was utilized by Future Problem Solvers Group.

1. Committee Reports
2. Finance (Alex) – We’re currently at 41% of budget. Received $5,263 FNSB Community Revenue Sharing Grant. Purchased fuel for both buildings for $1,200 for the year
3. Collections (Mindy)
4. We continued adding Dewey Decimal numbers to the books, completed one side of the non-fiction shelf units and most of the Science section.
5. New shelf labels were made, identifying the non-fiction sections by broad Dewey Decimal categories and subjects
6. This month’s catalogers were Kay Sisson, Janet Thompson, Karyn Holder, and Mindy Gallagher.
7. One box of books donated by Chris Guinn was brought inside in January, and will be cataloged in February.
8. We also plan to finish adding Dewey Decimal numbers to the science, social science, philosophy, and spirituality sections, including Four Winds books.
9. Facilities (Gary)
10. Consultation with Collections was previously undertaken to plan installation of shelving and general organization.
11. Large shelf units moved to storage room prior to last meeting, however, no work on the shelving has been completed at Clausen since the January 20, 2019 Board Meeting.
12. Greg Selid has been doing snow removal at the site. ST motioned to purchase $25 gift certificate for gas. Alex – seconded; all appoved

4. Work List for 2019:

a. Installation of new wall mounted shelving. Shelving materials to be procured this month, will check with Lowe’s on non-profit discount.

b. Underfloor insulation in summer.

c. Completion of planting beds in spring.

d. Handicapped ramp railing and signage installation in spring.

e. Construction of new outhouse over new pit. Existing outhouse to be removed and disposed of, this summer. Mo to look into possibility of Eagle Scouts doing this as a project, with Gary as the supervisor.

5. Passive House Update **-** Ben at Auto Trim Design asked that we look at the metal panel as it has some prior holes in it. Panel inspected by Gary Pohl and it has a prior sign on one side and six holes from previous mounting. Printing of 4 x 8 sign on the clean side of

this panel should be acceptable and Auto Trim was informed that it can print as soon as they can. We will need to arrange for transport of sign from Auto Trim to site for installation on constructed sign base already in place.

6. Ida Clausen Gazebo Update- Summer Project: Determine best cost effective method to provide wheelchair access to the gazebo from the road, and then implement the work.

7. Trigg Library Update - Summer Project: The windows facing west and south have polyethylene sheeting stapled over them. It is breaking down from ultraviolet and ineffective and unsightly, should be removed.

1. Volunteers and Memberships (ST)– 2 New Leafs purchased for the tree and one new member brought on.
2. Childrens Reading (ST/Karla) – The 4H Club will meet this Thursday to see if they can do a demo at the Clausen. Possibly Squid Acres Kennels to do a dog mushing demonstration for the kids in the fall. Alex to look in to this.
3. Website updates (Mo)
4. Updated for Seedy Saturday.
5. Is creating the spring newsletter with new hours (added Mondays and Fridays 2-6, staffed by Ruth Rutherford) and will add a blurb about the new game club
6. Old Business
7. Seed Swaps- Info for Feb. 23 and Mar 2 event to be sent out to mass media. Signs have been found; still looking for lecturer on the 23. ST to find a speaker. Volunteers to meet at 10:30 am.
8. New Business
9. New Games club to have their first game night on Feb. 13. Info to be put in Spring newsletter. Also asking members to submit game ideas to ST

Next Meeting March 24th @ 6:30p

Meeting adjourned @ 7:45p