JTEL Board Meeting – April 28, 2019

Meeting called to order at 6:34 PM. Present: ST, Monique, Mindy, Gary, Carrie, and Sherri

Approval of minutes from March - approved

President and Treasurer’s report –We had a good Easter at the Library

1. Committee Reports
2. Collections (Mindy)
3. We completed adding Dewey Decimal numbers to the History section, and started on the Alaska Collection. So far we have completed 3 of the 10 shelves in the collection. With the new wall shelf units installed, we are moving the numbered books onto these shelves, and books will be rearranged on the free-standing shelves to allow for more to be easily added.

2. The working group met 3 out of the 5 Saturdays in the month, and catalogers included Kay Sisson, Janet Thompson, Karyn Holder, Suzann Suzawith, and Mindy Gallagher.

3. In March, we had one woman stop by with her 2 children to check out a couple of books after Seedy Saturday and pay for a library membership.

4. Plans for April are to continue adding numbers to the Alaska section of the library.

B. Facilities (Gary) - Next up – the garden beds, outhouse and gutters

C. Volunteers and Memberships (ST)–need to get with Alex to get the membership roster. Also, showed the corporate leaf sample color for the donor tree.

D. Childrens Reading (Sherri/Karla) - ST to talk with Karla about the 4H partnership

E. Business Plan Rewrite - The first seven pages have been completed about who we are and what is the business we do. There are some key points that we should all think about and assist with writing:

1. Mission statement needs to be rewritten – everyone is tasked with this
2. The Advantage section needs work
3. Geography need census update
4. Risk section needs to be more developed – Ritchie?
5. Financial Section need Profit/Loss Statement as well as more information like in kind hours – ST and Gary (volunteer hours)

F. Historian - Still working on Ester Republic’s –Recommend putting extra copies in the magazine carousel at the Gazebo. Gary to look at what needs to be done to get the carousel to the gazebo

G. Website Updates/Facebook Update - Carrie and Sherri will assist in the updating and postings

H. GEB - There will be a big flower show in July and we have been given space for a display in promoting our seed library. Would like to facilitate a plant swap in June

1. Old Business
2. Super Heroes Night out on May 11th from 9p-12a. The budget was discussed with these approved:

 Printing: $120

 FB boost: $ 20

 Prizes: $150

 Sound: $350

 Credit card fees $ 10

 **TOTAL: $650**

 Also discussed who will be doing what, when

1. Comic Shop liaison – Carrie is having difficulty getting the owner to call her back. ST to contact Alex to get with this
2. New business:
3. New acquisitions: The Malemute Salon record (to be digitized by ST) and the 3 art books from UAF Museum were shown off
4. Osborne (Hal and Susan) donation - tabled

Next Meeting May 13th @ 6:30p

Meeting adjourned @ 7:55p