# JTEL Board Meeting Agenda –Aug 22, 2019

Commence: 6:32 PM

Attendees: ST, Mindy, Mo, Sherri, Gary, Ritchie, Carrie

1. Approval of last month’s BOD minutes
2. President Report – ST – quiet month
3. Committee Reports
4. Finances –

ST gave background on Stripe scam: (917) $5 transactions (donations) went through our website on or after July 17 (immediately after Eli’s regular, monthly $5 donation), which got deposited into our e-account (Mt. McKinley). All have been refunded to original victims via Stripe. JTEL lost nothing. Scam was believed to have been Philippines based.

$208 to be refunded back to JTEL from Frank’s Place oil

$110 refunded back to JTEL from insurer’s since Frank’s Place is no longer being insured

Gutters cost $1234.50. Gary donated half that amount back to JTEL

Taxes are currently being paid on the PH site – why not build a small structure that will qualify it for non-profit status?

1. Collections – Mindy
2. We finished cataloging new books for the Alaska/Yukon collection. Forty seven books were added to the catalog, and 12 were deleted, bringing the total number of books to 10,314. We also worked on the fiction section, adding spine labels and genre stickers to the science fiction and mystery books from Frank’s place, as well as a box of classic literature. So far, 4 boxes of fiction books brought over from Frank’s place have been added to the Clausen cabin shelves.
3. Two visitors came during Saturday hours. Catalogers this month were Kay Sisson, Janet Thompson, Karyn Holder, Suzann Suzawith, Stephanie Sutton, and Mindy Gallagher. Charlie and Ginny Gallagher helped with moving boxes and shelving books.
4. Plans for August are to complete cataloging and adding Dewey Decimal numbers to a box from the Four Winds donation, and to add Dewey Decimal numbers to the Metaphysics/Philosophy/ Religion books from Frank’s place. We will also continue adding spine labels and genre stickers to fiction books from Frank’s, completing the mystery section. We will then add spine labels to other fiction genres so they can be shelved at Clausen cabin.
5. Shelves are almost full, need to inventory and see what else can fit.
6. Mindy to give a short presentation at the next board meeting about how to check in/out books.
7. Facilities/Grants-Gary –
8. Clausen Cabin Update (Work Completed): 1. Install vent screen and soffit boards above fuel tank. 2. Installation of seamless gutters at the building eaves. 3. Completion of two planting beds. Work Remaining: 1. Painting of fascia boards. 2. Cut tops off two rain barrels and set in place. 3. Completion of end panels at new wall mounted shelving. 4. Underfloor insulation. 5. Completion of remaining planting beds. 6. Handicapped ramp railing and signage installation. 7. Construction of new outhouse over new pit. Existing outhouse to be removed and disposed of.
9. Need to do now: 1) get quotes for spray foam and timeline before we get volunteers to pull insulation out and 2) stabilize the handicapped rail. Nothing to report on Grants.
10. Volunteers/Membership/Donors – ST - New volunteer interested in hours at Clausen
11. Business plan re-write – Mo - ST working on a draft finance section for the plan.
12. Website revamping/GEB – Mo: Deleted references to the vacated Frank’s Place. LiBerry now on website. Stripe removed from website. GEB: JTEL got 2nd place at the flower show for GEB exhibit.
13. Historian – Sherri: Has gone through Ester Republic. ST reports that they all blew away from the Gazebo rack, and need to be replaced.
14. Children’s reading –Sherri: Proposed reading of children’s books at LiBerry. Ester Gas willing to be business partner for Kids’ Reading Program. Sherri to have ideas for next meeting.
15. Old Business
	1. LiBerry: September 14 at the Golden Eagle. See posts on website and Facebook. $10 entry. Advertisements are out. Pie contest and live music. $750 budget. Try and sell any of the remaining Throwdown Cookbooks as is.
	2. Geocache – Alex/Ritchie: Carrie and Alex to spearhead.
	3. Game Night: ST looking at bi-weekly Mahjong group at Clausen. Other ideas include D&D on Sundays and Knitting Nights on Tuesdays.

V. New Business

A. Fall newsletter being put together by Mo. Gary to provide Facilities Update to Mo.

B. Annual Meeting: Sunday, October 20 at 4 pm. – Committee heads – get ST your annual reports for next meeting.

VI Next meeting – Sunday Sept. 22 at 6:30 pm