# JTEL Board Meeting –Dec. 8, 2019

Commence: 11:16 AM

Attendees: ST, Mindy, Gary, Ritchie and Hannah

1. Approval of last month’s BOD minutes
2. President Report – ST – showed off the poster with our FY 2020 goals
3. Committee Reports
4. Finances – no treasurer, but ST reports that the budget has been revised per the retreat recommendations. Mindy requests that Alex send out the monthly report to board members ahead of the meeting so that all can digest it.
5. Collections – Mindy
	1. We added Dewey Decimal numbers to two boxes of science books from Frank’s place, as well as a box of art and cartoons and a few foreign language dictionaries. We cataloged and set up Music books for check-out. A shelf’s worth of sheet music was sorted and placed on the shelves in magazine holders, to be cataloged later. All of the music books pulled from the sauna are now on the shelves. Thirty five books were added to the catalog and 9 were removed, bringing the total number of cataloged books to 10,384. We began inventorying nonfiction books, which is also a double-check on our own system, and 242 books have been inventoried.
	2. Some discarded books from Frank’s place are coming back, since they still had the JTEL stamp. Lisa (our Wed. volunteer) to black out JTEL and set up the free book stand on the front porch.
	3. Catalogers this month were Kay Sisson, Karyn Holder, Suzann Suzawith, and Mindy Gallagher.
	4. Plans for December are to continue with adding Dewey Decimal numbers to nonfiction books brought over from Frank’s place, including the last box of science books, foreign language books, travel, and biographies. The inventory of books on the shelves of the Clausen cabin will continue, in preparation for updating the current list of holdings cataloged and on the shelves. This is anticipated to take several months to a year.
	5. We only need Alaska, young adult/teen, and juvenile picture books at this time. For reference, juvenile picture books are the books displayed in the low children’s bins. They are mostly for the very young, to be read to them by adults.
6. Facilities/Grants-Gary
7. Oil tank to be dipped again in January
8. A reminder that the oil stove “set” button needs to be hit after changing the temp – as it was left high on Friday/Saturday
9. Grants – looking for new grants
10. Volunteers/Membership/Donors – ST - 1 new leaf. New volunteer is holding Wednesday from 3-6 PM hours.
11. Historian – Hannah - Would like to create oral histories with some of our Ester elders, and possibly collaborate with the Children’s program for interesting historical stories
12. Old Business
	1. Geocache – Carrie and Alex’s project – neither around for updates
	2. ECA/JTEL collaboration on the new building– ECA is definitely interested. Would like to start with a survey of Ester residents in the springtime. JTEL board tasked with coming up with questions for the survey
13. New Business
	1. Library hours – let ST know if they can’t make their assigned shifts so that we can make a sign for the door
	2. Karla – hasn’t shown up since July, but since she’s an alternate, there’s no reason to remove her
	3. Debit/credit card – the board voted unanimously to obtain a couple of JTEL credit cards for our use. ST to look into possible cards with points that roll back into our account
	4. Holiday/quarterly newsletter – ideas were given to Ritchie so as to do the newsletter
	5. Seedy Saturday – We liked the idea of the catalog sharing, but would like to move it to January 21, as not all catalogs are received by Jan 14, the proposed date. Also, we decided to only have 1 Seedy Saturday, from 1-5 PM February 29 at the Clausen.

VI Next meeting – Sunday Jan 19 at 6:30 pm

VII Meeting adjourned at 12:45