John Trigg Ester Library BOD Meeting –July 11, 2017

Meeting called to order at 6:34 PM. Present: Syrilyn Tong, Mindy Gallagher, Monique Musick, Gary Pohl, Eli Sonafrank, James Rogan and Ruth Rutherford

Minutes from June 13th –

Motion to adopt– Mo, Second – Gary, passed

**President’s report** – Fundraisers coming up and will need all hands on deck. AYP booth was successful. We are at 70% of budget with 75% of the year gone, and no income from fundraisers yet.

**Treasurer's Report** – The monthly finance summary for the month of May distributed.

**Finance Committee**

* $180 income received from Fairbanks Industry Charity Walk
* $10 membership received

**Collections Committee**

* Mindy and Kay Sisson have been putting in 2 hours per week at cataloging and shelving the new books
* After yesterday’s Finance Committee meeting, ST, Ruth and Mindy sorted through 15-20 large garbage bags of books from Joy Morrison, some of which were moldy and destroyed. ST reiterated that we are not just accepting any donations, as the result can be the Morrison donation
* Several LP’s, puzzles and VHS tapes were brought in as a result of the Morrison collection. We voted to get rid of the LP’s (too specialized), keep a few puzzles that appear to have all the pieces (many appeared to be missing pieces or unknown if all pieces were there), and get rid of the VHS collection, unless there are historical tapes.

**Facilities and Grants Committee**

* The monitor in Frank’s place was found to be running during the summer, so it was unplugged and Gary will look at it before the onset of winter.
* The hydroseeding at the new PH site is coming in nicely.
* The Gazebo windows have sat around for about 5 years and need to get installed.
* The Clausen window still needs to be put in
* Handicap Ramp - Gary contacted Tandem for an estimate, but he’s out of town. ST will get Gary the name of her driveway contractor. This probably won’t be done until Sept. due to Gary leaving for August.
* Moose rack still needs to be put over the door by Eli and Gary
* Yard clean up – Gary, Mindy and ST hauled out 3 truckloads of junk, but we got rained out of removing most of the coal and the picnic table. Mo said she’d take care of the picnic table. The garden bed rails still need to be done, too
* Mindy said that she and Kay brought in and started using the book cart, but that there’s a wheel that is not working correctly. She asked Gary or someone to take a look at it to fix it.
* Nothing new on the grants front

**Volunteers/Memberships Committee**

* 4 additional members from the AYP booth. We have about 56 now.
* 1 additional volunteer from the AYP booth

**Policy Re-write Committee**

* We didn’t meet this month
* Program policy – Let’s keep thinking about this policy to see if it is needed or needs to be revised

**Business plan Committee**- no update

**Old business**

Website

* Eli pretty busy with work. Not sure where they’re at on the site.
* There was supposed to be some trial runs of credit card payments before going live, so still not sure whether this is live.
* Dotster accounts – the email that was sent to the board was the .net account, which we don’t own. We only own .com and .org, which expire on Aug 26. Ken Woods had wanted to stay in the loop, so as to advise us if there was paperwork to be filed or ignored, but he is extremely hard to get in touch with. We voted to sever our ties with Ken

Tape and Tarp Ball

* How much for the cash prize? $75/50/25, to be taken from money at the event
* Should we use the Sentry card to purchase other gift cards for auction – no
* Old T-shirts – sale for $5 or not? No
* Budget – Marketing - $35.56 spent of $50 budgeted

 Auction stuff - $12.50 spent of $30 budgeted

* Publicity – ST and Mo to come up with an opinion letter for the News Miner

Gulliver’s Book Credit – Gulliver’s expects to sell their inventory to another book seller, so we probably don’t need to use the credit immediately

Clausen open hours – Mindy had stated that while she and Kay were working, someone came over to inquire whether the Clausen was open. We need some sort of sign that can be seen from Stone Rd, so that when the building is being used for meetings and such we can open it to the public. This was tabled for the moment as the Clausen is in such disarray.

**New business**

Office key to Ruth - Since Ruth has been assisting us, and needs to plug in to the router in order to get online, ST proposed that we get Ruth an office key. Approved

Li-Berry

* Marketing - Amanda seems to be super busy, we need another person to design the flyer/poster. Mo said she’d ask Teal Rogers.
* Turn-out - We discussed the low turnout at last year’s Li-Berry. Some ideas – more pies just to sell/eat (not necessarily berry pies), less overall time, better quality bands

Readers on the Run

* It doesn’t appear that Running Club North is sponsoring other, smaller runs (like the ROR), thus we would need to obtain our own insurance (~$200). Since we really get no income from this, is it worth doing?
* Mindy opined that we could get sponsorships. ST said that all board members need to get sponsors, not just one person
* What are some obstacles to obtaining sponsors? Lack of time, not sure which businesses/areas to solicit. Possibly targeted sponsors, more comprehensive recognition

Meeting adjourned at 8:03pm