

MINUTES FROM LAST MEETING

Tuesday, March 6, 2012

#30 Board of Director's Meeting

Attending:

Melinda Harris

Trey Simmons (proxy for Greta Burkhart)

Deirdre Helfferich (proxy for Roy Earnest)

Monique Musick

Jan Ohmstede

Carey Brink

Thomas Hart (guest)

Absent: Molly Rettig

Nancy Burnham

Call to order 6:10 pm

Agenda adopted with amendment to move discussion of signage/logo to top of agenda

Approval of minutes from 2/14/12 board meeting will be postponed until the March meeting to allow more time for board member review;

Discussion of signage/logo for JTEL: guest Thomas Hart presented some examples of signage he has done for other businesses/organizations and some sketches of ideas for the JTEL signage;

President's Report: Donations in memory of Ruth Long have been received.

Treasurer's report: postponed until Nancy returns to town;

Committee Reports:

Events

Lecture series planned through October; speakers confirmed for future as follows: Ross Coen lecture/book signing – March 22; Sue Sprinkle will do introduction;

Fundraising

Tape and Tarp Break-up Ball: no new information other than tentative date is May 13;

Capital

Met February 21; proposed setting up community discussion at EVFD to be moderated with Q & A session to follow presentations by all possible Internet Service Providers in the Ester area; Mo will attend the EVFD meeting to request that they host it and we will ask Roy to bring to the ECA to request they sponsor it. Carey suggests Dave Valentine as a possible moderator.

GEB would like to be involved in the landscaping aspects of the library design and development.

Construction

Thorsten provided analysis of energy efficiency and design; need to shift building 9 degrees to maximize solar gain; will meet Passiv Haus standards; R60 door vacuum aerogel; getting budget and cost estimates; Thorsten is working on report for us; Construction management: Thorsten is interested in bidding on RFP; set goal of getting precertification for Passiv Haus design; currently \$867,000 project; Todd Hoener will help with construction grant;

Finance

Has not met

Public Comments: None

OLD BUSINESS

Logo design needs to tie in with GEB

Capital improvement: need estimates and willingness to work to complete current projects (motion lights, scanners and other improvements in existing library); work party set for March 17 at noon; scanners have been received and should be able to enter bar codes for movies as well as books;

Profit and loss review: will put forward again to next meeting;

Financial policies/budgeting: further discussion when Nancy is available; Debbie Rimer is willing to assist with writing rules for managing finances;

Inventory: 3 bar code scanners have arrived; need to coordinate with Roy and Boy Scouts to schedule inventory days; proposed Saturday March 3 or March 10; need to ask people to count any books they may have in their possession prior to the start of the inventory process;

GEB program's Seed Swap: Saturday Feb 18 from 3-5; Deirdre could use help; multipurpose event: 1) educational, 2) community building, 3) support for local food security, 4) support for local business, and 5) program and library improvement;

Website: Molly is copying archives onto new site and will consult with Deirdre when ready to swap out old content for new; still need images for headers and prefer horizontal images that spread across top of the page; will recruit images from community;

Current capital improvements: need to install motion sensor lights for interior of existing library to illuminate the hallway and children's area; also need exterior lighting for approach to entrance that will not shine into the house next door;

Launching new JTEL website and look: Jan will talk to Thomas Hart about his interest in submitting ideas for logo; Monique will email ideas that committee has generated and will invite everyone to discussion of logo design; rollout of new website will be publicized and include promotion of online catalog and current JTEL inventory;

NEW BUSINESS

Library /office maintenance: need volunteers to regularly visit the library and tidy up, shelve books, etc.; board suggests training for board members and volunteers for office and library duties and procedures;

Spring fund raising: need to start planning these events;

Endowment update: first endowment donations total \$2137.00

Logo design: schedule meeting after we know whether Thomas is interested;

Internet: Deirdre suggests Ken Woods might be helpful in approaching this issue with ACS/GCI; need to find out what ACS/GCI will provide; Monique suggests we emphasize to the ISPs the benefit to their business by providing a high-speed connection for the non-profit library; consult with David Guttenberg's staff to access the information they have collected in the past to advocate for high speed Internet in outskirts of Fairbanks;

Next Meeting: will move to first Tuesday (March 6) due to Spring Break; agenda items will include outhouse contest proposal and JTEL branding; training on office organization and procedures will follow the meeting;

MOTION to adjourn – Deirdre/Second- Melinda;

Adjourned at 7:37 pm