

## **MINUTES FROM LAST MEETING**

**Tuesday, June 12, 2012**

#33 Board Meeting

Attending:

Monique Musick

Melinda Harris

Molly Rettig

Jan Ohmstede

Excused:

Trey Simmons

Roy Earnest

Nancy Burnham

Call to order 6:15 pm

Agenda adopted

Minutes of past meetings will be posted to website for all to review and approve by email;

President's Report – Sign for site will include a rendition of the building with wording "Future Home of Ester Library"

Treasurer's Report – Reimbursement grant from State is in; waiting for \$35,000 from FNSB grant; currently \$10,000 in checking and \$9,000 in savings; need to get a second estimate for gutters;

### **Committee Reports**

Capital Campaign committee needs to meet;

Construction Committee had on-site meeting 2 weeks ago and marked site to flag locations of outhouses;

Events Committee has decided to postpone Ester Night until next year; will shift focus to planning the LiBerry event to be held on 8/25 at the Golden Eagle Saloon; Melinda will send out email to committee and board members regarding a planning meeting for the LiBerry event; library lecture speakers are planned for remainder of summer;

Programs-GEB update unavailable; Mo wants to take photo of garden and send out;

### **OLD BUSINESS**

#### **Board replacements**

Deirdre has expressed interest to be an alternate board member;

#### **Community Revenue Sharing**

Mo wants to get funds spent; have just under \$9000 left; all \$ are designated and just need to complete purchasing then get report in by end of month; will prepay graphics work;

#### **Logo design**

No news to report

**JTEL Website**

Website is live now; Deirdre sent historic photos; currently page has bare bones content and meeting minutes will be added; in process of signing up for PayPal for donations; fresh content on blog is welcome; Molly will use flip camera to add video and will add graphics to improve the site;

**New look/Marketing**

Will get sign out with rendition of building to promote and market the library; marketing materials will be prepaid with community revenue share grant dollars;

**Membership management**

Need to keep working on membership drive;

**NEW BUSINESS****Signs and Lights**

Outdoor style motion sensor lights will be placed in existing library to direct light into children's section and the door to make the library more welcoming and safer for patrons; will talk to Thomas Hart about black metal lettering for current library building;

**Endowment**

Carey sent draft of letter to First National Bank of Alaska to Mo for review; bank donates to nonprofits once a month; need to send letter to request consideration for these donations;

**Supplies**

Bob Miller asked about need for State support; Mo is thinking could be helpful to have circulation system for current library collection of about 10,000 books that is expandable for the new building housing a collection of about 30,000 books; perhaps moving from a card pocket to bar code system could be an expense to request from State dollars since we have nothing budgeted in the other grants for this expense;

**Expense planning, approval and reporting**

Mo reports \$150 of topsoil was purchased for garden beds without board approval prior to the purchase; need to be sure process is in place for requisition, approval and payment of grant funds;

**Summer projects**

Showing progress

**Blog, Facebook page and other contacts**

Social media is up and running;

**E-mail to membership**

Mo has contact list; last contact to list was sent around Thanksgiving; will do another this summer to update on progress and events; question about whether nonprofit status entitles JTEL to do bulk mailing;

**Upcoming actions needed**

Committees need to meet

Need work session in July

LiBerry event – August 25<sup>th</sup> – Mo will start to line up music

Lectures – July - ?/August – Mike Emers/ Sept – Deirdre

**Next meeting**

July 10 at 6 pm

**Motion to Adjourn** -Melinda / Second – Molly ALL APPROVED

Adjourned at 7:20 pm