

MINUTES FROM LAST MEETING

Tuesday, February 14, 2012

#29 Board of Director's Meeting

Attending:

Trey Simmons (proxy for Greta Burkhart)

Molly Rettig

Deirdre Helfferich (proxy for Roy Earnest)

Monique Musick

Jan Ohmstede

Agenda adopted

Accept Minutes:

December 13 minutes – MOTION-Trey/Second- Molly; ALL APPROVED

January 10 minutes – MOTION-Molly/Second-Melinda; ALL APPROVED

President's Report:

Meeting with Thorsten- he needs estimate of occupancy load to compute BTUs and information on appliances to figure energy use; coffee bar will be single serving style machine to offer a variety of beverage options and brewing only as needed;

Treasurer's report: Profit and Loss Statements provided with tonight's agenda; board to review and discuss at next meeting; QuickBooks is making reporting easier;

Committee Reports:

Events

Lecture series: 25 posters up; Nancy helped with publicity; will improvise screen for tomorrow night's presentation by David Stone; speakers confirmed for future as follows: Ross Coen lecture/book signing – March/ Peter McRoy – April/ Tom Zimmer & Susan Willsrud – May/ Trish Schwartz – June; Deirdre will ask Mike Emers to do July or August; still need September speaker;

Fundraising

Tape and Tarp Break-up Ball: Trey talked to Adam about using Loon in early May, possibly second week end; discussed no host bar and appetizers with first hour to include dance lessons; committee needs to meet ASAP to plan;

GEB Seed Swap: hall rented and paid for in advance for Saturday, Feb 18 event; set up at 2:30 with event starting at 3:00; advertising flyers and pamphlets are being distributed and will be promoted at tomorrow night's lecture;

Capital

Need to reschedule meeting ASAP

Construction

Drafted two composting toilet bases, one to be placed behind gazebo and other to be near caretaker's cabin; have donation of concrete blocks; would like to sponsor design contest using local materials with winner's prize money coming from Community Revenue Share as part of site development; proposed timeline: contest guidelines disseminated by March 1/design proposals in by April 1/board decision of contest winners by April 10/construction completed by June 30 with all grant funds expended no later than June 30;

Finance

Has not met

Public Comments: None

OLD BUSINESS

Ruth Jasper Children's Room: donations coming in; MOTION – Deirdre (for Roy)/
Second- Trey to add to library webpage; ALL APPROVED;

Grants update: \$50,000 grant has been closed out; \$80,000 grant still active;

United Way: paperwork was lost, but now officially eligible for United Way funds again;

Inventory: 3 bar code scanners have arrived; need to coordinate with Roy and Boy Scouts to schedule inventory days; proposed Saturday March 3 or March 10; need to ask people to count any books they may have in their possession prior to the start of the inventory process;

GEB program's Seed Swap: Saturday Feb 18 from 3-5; Deirdre could use help;
multipurpose event: 1) educational, 2) community building, 3) support for local food security, 4) support for local business, and 5) program and library improvement;

Website: Molly is copying archives onto new site and will consult with Deirdre when ready to swap out old content for new; still need images for headers and prefer horizontal images that spread across top of the page; will recruit images from community;

Current capital improvements: need to install motion sensor lights for interior of existing library to illuminate the hallway and children's area; also need exterior lighting for approach to entrance that will not shine into the house next door;

Launching new JTEL website and look: Jan will talk to Thomas Hart about his interest in submitting ideas for logo; Monique will email ideas that committee has generated and will invite everyone to discussion of logo design; rollout of new website will be publicized and include promotion of online catalog and current JTEL inventory;

NEW BUSINESS

Library /office maintenance: need volunteers to regularly visit the library and tidy up, shelve books, etc.; board suggests training for board members and volunteers for office and library duties and procedures;

Spring fund raising: need to start planning these events;

Endowment update: first endowment donations total \$2137.00

Logo design: schedule meeting after we know whether Thomas is interested;

Internet: Deirdre suggests Ken Woods might be helpful in approaching this issue with ACS/GCI; need to find out what ACS/GCI will provide; Monique suggests we emphasize to the ISPs the benefit to their business by providing a high-speed connection for the non-profit library; consult with David Guttenberg's staff to access the information they have collected in the past to advocate for high speed Internet in outskirts of Fairbanks;

Next Meeting: will move to first Tuesday (March 6) due to Spring Break; agenda items will include outhouse contest proposal and JTEL branding; training on office organization and procedures will follow the meeting;

MOTION to adjourn – Deirdre/Second- Melinda;
Adjourned at 7:37 pm